I Have a Dream-Boulder Service Description
Notre Dame AmeriCorps Member – Adelante!

**Host Site:** Adelante
The “I Have a Dream”/AmeriCorps partnership is the result of a collaboration between “I Have a Dream,” Notre Dame Mission Volunteers (NDMV), and the Corporation for National and Community Service (CNCS). NDMV and CNCS provide funding and program support that enables “I Have a Dream” to recruit AmeriCorps members to serve communities and youth. “I Have a Dream” is a school drop-out prevention program for low-income youth and is seeking applicants for 38 full-time AmeriCorps member positions for *September 1, 2017 to July 31, 2018.*

**Partner Site:**
The Adelante! program seeks to decrease the dropout rate and increase the graduation rate for Boulder High School's Latino students, while maximizing educational opportunities at school and beyond. This is done by demanding academic rigor while offering social scaffolding. Program supports include tutoring, providing constant contact with content teachers, monitoring attendance, offering materials and technology, reaching out to families, and making appropriate referrals in a familial setting where expectations are set high. Alternative educational opportunities and tutoring are offered after school. The Adelante! program is dedicated to the highest standards of achievement for its students and actively promotes post-secondary educational opportunities for all program participants. This includes mentorship as well as support for college applications, scholarships and test preparation.

Please see [http://boh.bvsd.org/academics/Pages/Adelante.aspx](http://boh.bvsd.org/academics/Pages/Adelante.aspx) for more information.

**Service Location:** Boulder is an extremely vibrant and outdoorsy city that boasts close to 70,000 acres of open space and over 90 miles of trails in a community of roughly 100,000. With over 300 days of sunshine per year, there is always something fun to do in Boulder! Amongst all the beauty and nature, Boulder’s affluent community is experiencing a large gap in high income and high poverty. In these hidden, low-income communities, youth are faced with tremendous obstacles to academic and life success. Serving in Boulder County with the “I Have a Dream” Foundation means providing the youth we serve with the necessary support and trusting relationships they need to close the achievement gap with their more affluent peers and complete high school prepared for higher education and a fulfilling career.

**Title:** AmeriCorps Member – Adelante!
**Reports to:** Site Program Director

**Responsibilities:**
- Work with site staff to build post-secondary partnerships to increase college visibility and awareness.
- Mentor students on a regular basis. Focus on developing relationships with individual students, managing Adelante!, Achievement Via Individual Determination (AVID), and other Boulder High School students as assigned. Act as a positive role model and provide personal guidance. Provide support and encouragement to students; encourage high academic standards and emotional growth. Be consistent and dependable.
• Help implement career exploration programming, planning career days, career tours, and job shadows to encourage students to explore various career paths.
• Tutor students as part of in-school and after-school programs, focusing on students’ needs in all school subjects and/or transitions. Maintain contact with school staff; review and record academic performance and attendance records of Adelante! students; assist students in classroom setting.
• Support Boulder High School seniors in Adelante!, AVID, and other classes with the college application and financial aid processes making sure to monitor and remind students and Project Coordinators regarding application and financial aid requirements and deadlines.
• Research college and vocational scholarship opportunities for low-income youth on an ongoing basis both via computer and in person.
• Develop a database of potential scholarships with sample scholarship applications plus include key contact information for schools and other scholarship providers.
• Provide support to site director Michelle Carpenter as well as other Boulder High School teachers as needed.
• Optional: Become a member of Boulder New Generations Rotary Club (BNGRC) and attend twice monthly meetings.
• Other duties as assigned

Stipend and Benefits: Full-time members – responsible for 11 months of service, a minimum of 1,700 hours of service during the year will receive the following:

• A living allowance of $12,530 (pre-tax) over the course of the service term;
• A National Service Trust Education Award of $5,775 (pre-tax), after the successful completion of the term of service, can be used for post-secondary education, vocational school, graduate school, or to pay back student loans;
• Level of service averages 40 hours per week; evening and weekend service required in exchange for flexible time off;
• Health insurance as part of the AmeriCorps health plan; and
• Child care, if eligible.

Adelante! AmeriCorps member will primarily work/collaborate with:
• Adelante! Team at Boulder High School
• College and Career Department staff and AmeriCorps
• Other AmeriCorps members and “I Have a Dream” staff
• Boulder Valley School District
• Optional: BNGRC

Training Opportunities Provided:
• Initial 2-week AmeriCorps Training / Orientation to “I Have a Dream” and NDMVA
• Leadership & Communication
• Diversity & Cultural Competency
• Motivational Interviewing
• Suicide prevention, Abuse Reporting
• Health, Wellness, Nutrition
• Literacy, Math, Tutoring, and Academic Programming Techniques
• Serving low-income, and at-risk youth
• Lesson planning & Classroom Management
• Bi-Monthly on-site AmeriCorps meetings/workshops
• Others as scheduled

Meeting Schedule:
• Bi-Weekly Notre Dame AmeriCorps Boulder meetings
• Weekly Supervisor/Site Team Meetings
Partnering Agency meetings as scheduled
Optional: Twice monthly BNGRC meetings

Requirements: To be eligible to serve as an AmeriCorps Member, one must be at least 17 years of age; be a U.S. citizen, national, or lawful permanent resident alien; and have a high school diploma or GED. NDMVA prefers that members be at least 21 years of age.

Selection Criteria: We are seeking self-motivated, compassionate applicants who enjoy working with young people and diverse individuals, including Dreamers, their families, “I Have a Dream” staff and sponsors, teachers and school administrators, and members of the community. A bachelor’s degree and/or equivalent experience in education or human services, and bilingual in Spanish is preferred. A clear driving record and a vehicle are required. “I Have a Dream” is an Equal Opportunity Employer. We will conduct the review and interview process until all positions are filled. AmeriCorps applications, resumes and references will be considered as they are received. If you are interested in applying, please submit an online application – instructions are available at www.ndmva.org. You may also contact:

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* The actual start date is dependent on annual approval of federal funding, and on the grant funding cycle, which is determined by the Corporation for National and Community Service.