"I Have a Dream"-Boulder Service Description

Notre Dame AmeriCorps Member – “I Have a Dream” Program Site

**Host Site:** “I Have A Dream”® Foundation of Boulder County (“I Have A Dream”)
The “I Have A Dream”/AmeriCorps partnership is the result of a collaboration between “I Have A Dream,” Notre Dame Mission Volunteers (NDMV), and the Corporation for National and Community Service (CNCS). “I Have A Dream” is an economic empowerment program, whose aim is to prevent high-school dropout and engage low-income students in post-secondary success through a long-term, whole-child approach to access to education. “I Have A Dream” is seeking applicants for 40 full-time AmeriCorps positions for September 1, 2018 to July 26, 2019.

AmeriCorps Members will help further our ability to deliver services to the youth in our program (“Dreamers”) and their families. In 2017, there will be eleven active “I Have A Dream” classes serving over 550 Dreamers in the 1st through 12th grades, and over 100 Dreamers pursuing post-secondary education. More info on our specific programs is available at [www.ihadboulder.org](http://www.ihadboulder.org)

**Service Position Title:** AmeriCorps Program Site Member

**Service Location:** Boulder is an extremely vibrant and outdoorsy city that boasts close to 70,000 acres of open space and over 90 miles of trails in a community of roughly 100,000. With over 300 days of sunshine per year, there is always something fun to do in Boulder! Amongst all the beauty and nature, Boulder’s affluent community is experiencing the largest gap between high income and high poverty in Colorado. In these hidden, low-income communities, youth are faced with tremendous obstacles to academic and life success. Serving in Boulder County with the “I Have A Dream” Foundation means providing the youth we serve with the necessary support and trusting relationships they need to close the achievement gap with their more affluent peers and complete high school prepared for higher education and a fulfilling career.

**Immediate Supervisor:** Program Site Program Director

**Service Position Summary:**

- Assist the site’s Program Director in planning, organizing, and delivering a year-round program of appropriate activities to support students’ academic, socio-emotional needs, and parent partnerships
- Mentor Dreamers on a regular basis. Focus on developing relationships with Dreamers, managing an assigned caseload (approximately 15-25 Dreamers). Act as a positive role model and provide personal guidance.
- Plan and lead group sessions, as part of after-school programs, focusing on students’ needs in academics, socio-emotional support and other enrichment activities.
- Maintain contact with school staff; review and record academic performance and attendance records of Dreamers; assist Dreamers in classroom setting.
- Supervise volunteers and tutors.
- Tutor students during academic after-school programming.
- Help the site’s Program Director promote parental involvement in “I Have a Dream” and school activities. Organize parent activities, workshops, and discussion groups as needed.
● Develop college and career awareness and job training activities for Dreamers; helping to create meaningful job and internship opportunities.
● Maintain records related to Program activities such as Dreamers' grades, school attendance and “I Have a Dream” participation, results of one-on-one intervention, and family involvement. Perform clerical functions in the site’s administrative office in support of the program.
● Plan meaningful and fun incentive field trips.
● Push into core classes during the school day, assisting teachers and students with school day needs

**Commitment and Benefits:** Full-time members – responsible for 11 months of service, a minimum of 1,700 hours of service during the year will receive the following:

- A living allowance of $12,630 (pre-tax) over the course of the service term;
- A National Service Trust Education Award of $5,775 (pre-tax), after the successful completion of the term of service, can be used for post-secondary education, vocational school, graduate school, or to pay back student loans;
- Level of service averages 40 hours per week.
- Health insurance as part of the AmeriCorps health plan; and
- Child care, if eligible.

**AmeriCorps member will primarily work/collaborate with:**
- Other AmeriCorps members and “I Have a Dream” staff
- Elementary through high school Dreamers
- Dreamer families
- Boulder Valley School District
- St. Vrain Valley School District
- Boulder business community and organizations
- Other local nonprofits and community organizers

**Training opportunities provided:**
- Initial 2-week AmeriCorps Training / Orientation to “I Have a Dream” and NDMVA
- Leadership & Communication
- Diversity & Cultural Competency
- Motivational Interviewing
- Suicide prevention, Abuse Reporting
- Health, Wellness, Nutrition
- Literacy, Math, Tutoring, and Academic Programming Techniques
- Serving low-income, and at-risk youth
- Lesson planning & Classroom Management
- Bi-Monthly on-site AmeriCorps meetings/workshops
- Others as scheduled

**Support:** Each member will receive support from several “I Have a Dream” staff members and 2nd year AmeriCorps members serving in the organization. This includes:
- Monthly 1:1 check-ins with Site Program Directors (direct supervisor)
- Bi-annual 1:1 check-ins with AmeriCorps Site Director
- Bi-monthly AmeriCorps Professional Training days
- 1:1 mentor match with 2nd -year AmeriCorps Service Member
- Inclusion in all-staff meetings, including encouraged access to organizational leaders and executives
**Requirements:** To be eligible to serve as an AmeriCorps Member, one must be at least 17 years of age; be a U.S. citizen, national, or lawful permanent resident alien; and have a high school diploma or GED. NDMVA prefers that members be at least 21 years of age.

**Selection Criteria:** We are seeking self-motivated, compassionate applicants who enjoy working with young people and diverse individuals, including Dreamers, their families, "I Have a Dream" staff and sponsors, teachers and school administrators, and members of the community. A bachelor's degree and/or equivalent experience in education or human services, and bilingual in Spanish is preferred. A clear driving record and a vehicle are required. "I Have a Dream" is an Equal Opportunity Employer. We will conduct the review and interview process until all positions are filled. AmeriCorps applications, resumes and references will be considered as they are received. If you are interested in applying, please submit an online application – instructions are available at [www.ndmva.org](http://www.ndmva.org). You may also contact:

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* The actual start date is dependent on annual approval of federal funding, and on the grant funding cycle, which is determined by the Corporation for National and Community Service.*